

Wilber Township—Iosco County
Board of Trustees Meeting
March 3, 2025
Approved Minutes

Call to Order: Supervisor Mark Nunn called the meeting to order at 7:00 pm. Also present were Clerk Mary Pingot, Treasurer Cheri Mioduch. Trustee Steve Ferguson was excused. Elections Clerk Gary Mallon, Cemetery Sexton Deb Mioduch., and IT Dan Mioduch.

Approval of February 3, 2025 Board of Trustees meeting minutes – No corrections, approved
Approval of February 19, 2025 Board of Trustees Budget Workshop meeting minutes – No correction, approved.

The Treasurers Report for January, 2025 and February, 2025 motion to receive from Supervisor Mark Nunn, seconded by Clerk Mary Pingot. All ayes, motion carried.

Commission: No Report

Additions to the Agenda: None

1st Public Comment Period: Individuals will be limited to three (3) minutes in which to address the Board.

Opened at 7:02 and closed at 7:02

Committee/Commission Reports

-Zoning Administrator/Ordinance Enforcement: no permits, no violations.

-Planning Commission: Next regular meeting is April 10th at 8 am.

-Cemetery: Would like to amend the cemetery fees for internment from \$100.00 to \$150.00 and increase Saturday or Holiday Interments from \$250.00 to \$300.00. Motion by Treasurer Cheri Mioduch, Seconded by Clerk Mary Pingot.

Motion to Approve the increase in cemetery interment fees as presented.

Roll Call Vote	Yes	No	Absent
Mark Nunn	X		
Steve Ferguson			X
Cheri Mioduch	X		
Mary Pingot	X		

Discussion about the possibility of opening the gates on April 1st with the amount of snow we have received. Issue was discussed by the Board and we would table to see if the snow clears out before the next meeting.

-Assessor: New 25-26 Contract for Jessica Landry for Wilber Township Assessor. Discussion and reviewed. No changes noted from the previous year. Motion to accept contract for Jessica Landry to remain Wilber Township Assessor from Supervisor Mark Nunn, Seconded by Mary Pingot.

Roll Call Vote	Yes	No	Absent
Mark Nunn	X		
Steve Ferguson			X
Cheri Mioduch	X		
Mary Pingot	X		

-Board of Review: Meeting tomorrow 9:00 for organization; Appeals will be March 10th and March 12th.

New Business:

-Motion by Supervisor Mark Nunn to appoint Mary Pingot to Planning Commission and Zoning Board of Appeals as the Board of Trustees representative. Seconded by Treasurer Cheri Mioduch. All ayes, motion carried.

-Motion by Supervisor Mark Nunn to appoint Larry Alda as Trustee. Seconded by Treasurer Cheri Mioduch. All ayes, motion carried.

-Policies and procedures: Discussed the procedures to update the new policies and procedures. This includes a first reading, second reading and resolution to accept the new policy and procedures. For March 2025, we are having the first reading for the Table of Contents, Purpose of the Policy Manual, Ethics Standards, and Duties of the Officers and Trustees.

- Eastern Dust Control quote for 2025. Reviewed their quote. Application this year is only 2, per following the Road Commission policies. Billing is done once to the residents.

- Truth in Budget meeting will be March 20th at 9:00 am.

Unfinished Business:

-We were approved for the MSHDA Housing Readiness Incentive Grant for \$50,000. Contact has been made to Heather Runyan, NEMCOG to modify the contract and begin the process.

-Contact Heather Runyan to get results from the first Monkey Survey; nothing received as of yet. A new survey will be going out under this grant, so please consider if there is anything that we would like to reach out to the residents about.

-ESTA Sick Leave Policy – Policy was reviewed with non-scheduled employees.. This policy does not need to be adopted until October 1st. This will be tabled until the next meeting.

- Gary Mallon updated us on the AV Drop Box security System. We are waiting for the invoice paid from Lary, Tech 2, who did the installation October 21st. We are also waiting on the delivered laptop for the election to be delivered. It was ordered by IT, Dan Mioduch.

Announcements:

-Fire extinguishers were inspected and updated.

Paying of the Bills: Moved by Supervisor Mark Nunn, seconded by Treasurer, Cheri Mioduch to pay the bills as presented. All ayes, motion carried.

2nd Public Comment Period: Individuals will be limited to three (3) minutes in which to address the Board.

Adjournment: There being no further business, moved by Pingot to adjourn the meeting at 7:34.

Respectfully submitted,

/s/
Mary Ann Pingot, Clerk