

**Wilber Township
Iosco County
Board of Trustees Meeting
April 7, 2025
Minutes**

Call to Order: Supervisor Mark Nunn called the meeting to order at 7:00 pm. Also present were Clerk Mary Pingot, Treasurer, Cheri Mioduch, Trustee Steve Ferguson, and Trustee Larry Alda. Also, present Elections Clerk Gary Mallon, Cemetery Sexton Deb Mioduch, and IT Dan Mioduch.

Approval of March 3, 2025, Board of Trustee meeting minutes – No corrections noted, approved.

Approval of March 20, 2025, Truth & Budget Meeting Minutes – No corrections noted, approved.

Treasurer's Report- March 2025, not presented. Will be tabled until the April meeting.

Budget Report: Monthly comparison/budget report review of 25-26 proposed budget adjustments. Line items were reviewed and discussed. Motion to approve adjustments by Supervisor Mark Nunn, seconded by Cheri Mioduch.

Roll Call Vote	Yes	No	Absent
Mark Nunn	X		
Steve Ferguson	X		
Cheri Mioduch	X		
Mary Pingot	X		
Larry Alda	X		

Additions to Agenda: 1. Wilber Clean up dates 2. Hall garbage pick up 3. Oscoda Fire contract

1st Public Comment Period: Individuals will be limited to three (3) minutes in which to address the Board.

Opened at 7:06 and closed at 7:06

Committee/Commission & Other Reports

-Zoning Administration/Ordinance Enforcement: one new permit and no new violations.

-Planning Commission: Next regular meeting: April 10th at 8a.m.

-Cemetery: Cemetery is now open. The first burial will be this week. Deb would like to propose the cemetery ordinance to be updated. Some of the changes should include not allowing lots to be sold back to the Township; we need to include green burial as part of the ordinance. This will be a change of Ordinance so there will be public hearing required.

-Assessor: Written report included in Board packet. Jessica notes they are going to start on inspections once the weather improves.

New Business

-Proposed Road Projects (Nunn). Supervisor Mark Nunn proposes that we do miscellaneous gravel projects. Township portion would be \$7,623. Road Commission portion would be \$3,267. Gravel would be putting 100 tons on May Road between Sherman and Brooks; 150 ton on Brooks Rd between Coronet and Esmond; 50 ton on Shellenbarger from Monument to Chambers; 100 ton on Galion, Brooks Rd east; 50 ton on Brooks Rd, N of Galion Road. Approx \$22/ton. Further discussion on wrap but Road Commission would like us to hold off 1 year on wrap projects. May approve pavement project later in the fiscal year. Motion to approve the contract for miscellaneous gravel projects, seconded by Trustee Steve Ferguson.

Roll Call Vote	Yes	No	Absent
Mark Nunn	X		
Steve Ferguson	X		
Cheri Mioduch	X		
Mary Pingot	X		
Larry Alda	X		

-Investments (C. Mioduch) Cheri has been reviewing our investments and was asking for feedback from the Board on their thoughts on getting higher ROR, if possible. The board discussed and had concern about making sure there remained enough funds to cover costs but otherwise agreed that a higher ROR would be nice to receive. Cheri will try to have more information to present to the Board at the next meeting.

-Policies and Procedures: Credit Card Policy (Resolution 2005-005). Clerk Mary Pingot reviewed the Resolution 2005-005 for the first reading. Suggested, the Township may want to put a limit on the credit card. After discussion it was agreed that a limit of \$5,000 would be enough for the Township.

-Election recognition (Mallon). Election Clerk presented the Board with a letter of recognition for a job well done. Congrats Election Workers!

-Develop Iosco Dues Request (Pingot). Discussion regarding the services they provide. Agreed that it was a good service. Motion to pay the Develop Iosco Dues of \$721 by Clerk Mary Pingot; seconded by Steve Ferguson.

Roll Call Vote	Yes	No	Absent
Mark Nunn	X		
Steve Ferguson	X		
Cheri Mioduch	X		
Mary Pingot	X		
Larry Alda	X		

-Disposal of Surplus of Township Property (Pingot). Clerk Mary Pingot went over regulations and laws regarding the importance of inventory and maintenance of capital assets listing,

- Township Clean Up. Board approves June 14th as the date for the clean up from 8-11am. Supervisor Nunn will call GFL and set up, hopefully, one packer truck, metal dumpster and tire dumpster.

- Garbage pick up for Wilber Township Hall. Trustee Steve Ferguson agreed he would pick up the garbage and dispose weekly.

Oscoda Fire contract – Since we have been waiting for a contract with Oscoda Township for numerous months, Supervisor Mark Nunn would like authorization for him to sign a contract for \$13,294.00 if they get the contract written up. Trustee Steve Ferguson motioned that Supervisor Mark Nunn will be authorized to sign the contract if Oscoda presents him with a Contract; seconded by Treasurer Cheri Mioduch. AJE for a liability will be posted to recognize this contract in fiscal year 24/25.

Roll Call Vote	Yes	No	Absent
Mark Nunn	X		
Steve Ferguson	X		
Cheri Mioduch	X		
Mary Pingot	X		
Larry Alda	X		

Unfinished Business

-MSHDA Housing Grant and Monkey Survey- (Pingot). Results are in your package.

-ESTA Sick Leave Policy (Pingot). Second reading of the ESTA Sick Leave Policy. Supervisor Mark Nunn mentioned that Assessor Jessica Landry should be included in the list as exempted non-scheduled employee. With that correction for Jessica the policy motioned by Trustee Steve Ferguson to approve the policy, seconded by Treasurer Cheri Mioduch. All ayes, motion carried.

-Purpose of the Policy Manual, Ethics Standards and Duties of the Officers and Trustees (Pingot) – Second reading. Correction noted by Trustee Steve Ferguson, that correction in wording regarding the Deputy Treasurer, not Deputy Clerk. Motion by Clerk Mary Pingot to accept the Ethics and Purpose of the Policy Manual. seconded by Treasurer Cheri Mioduch. All ayes, motion carried. Motion by Treasurer Cheri Mioduch to accept the Duties of the Officers and Trustees, seconded by Trustee Steve Ferguson. All ayes, motion carried.

-Election Update with Laptop and Security System (Mallon) – Waiting for information from Lary for the cameras so we can get reimbursement. Reimbursement for the Laptop we are waiting for the SOM to have the system opened up so we can submit for reimbursement. Also waiting for the invoice on the credit card statement to submit. Dan will follow up and get a receipt from Lary.

-Purchase of new computers and software (D. Mioduch) – After discussion we have decided that we are going to shuffle some of the computers that we have and Deb, Cemetery Sexton will get a laptop. Gary, Election Clerk will get the Ordinance Enforcement computer, and the Clerk will get a new computer. Software will be a one-time license expense for each of the computers. G9 will be our cloud backup for all computers.

-Dust Control (Nunn) – Two treatments because the County only approves two treatments. \$210 divided 3 ways. Residents will be responsible for \$70 for two applications. This will be put on the website.

Correspondence (Information Only)

-East Tawas February 2025

-Township Insight March 7, March 14, March 21 and March 28, 2025. These will start to be emailed instead of printed.

-Oscoda Area Schools – Mary Reitler Community Center Ground Breaking Ceremony

-Consumers Energy – Outage Update

Announcements: None noted.

Paying the Bills: Moved by Treasurer Cheri Mioduch, seconded by Trustee Steve Ferguson to pay the bills as presented. All ayes, motion carried.

2nd Public Comment Period: Individuals will be limited to three (3) minutes in which to address the Board.

Adjournment: There being no further business moved by Pinto to adjourn the meeting at 8:17p.m.
Respectfully submitted,

/s/
Mary Ann Pingot, Clerk